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JHARKHAND STATE OPEN UNIVERSITY

(Established by the Government of Jharkhand & Recognised as per Section (2f) of UGC Act, 1956)

Minutes of Meeting of Centre for Internal Quality Assurance (CIQA) Committee, Jharkhand State Open University, Ranchi, Dated- 10.01.2025

03rd Meeting of Centre for Internal Quality Assurance (CIQA) Committee was held on 10/01/2025 (Friday) 03:00 P.M. in the Conference Hall of Jharkhand State Open University, Ranchi under chairmanship of the Vice-Chancellor, Jharkhand State Open University to discuss the following agenda: -

Agenda 01.- Confirmation of proceeding of 2nd meeting of the CIQA, dated - 18.05.2024.

Resolution 01.- Proceedings of last meeting of the CIQA Committee dated- 18.05.2024 was read over before the Committee and it was confirmed by members of the Committee unanimously.

Agenda 02.- Discussion on the revised PPR and SLM for submission in DEB, UGC Jan'2025-26 Academic Session as per the comments received from DEB, UGC.

- Bachelors of Arts (Hons) Political Science
- Bachelors of Arts (Hons) History
- Bachelors of Arts (Hons) Economics
- Bachelors of Arts (Hons) English
- Bachelors of Arts (Hons) Hindi
- Bachelors of Social Work
- Master of Business Administration (Management Studies)

Resolution 02.- The matter relating to submission of revised PPR and SLM of the following courses in the DEB, UGC for the Academic Session January 2025-2026 was discussed in detail and resolved that the SLM and PPR be approved.

- Bachelors of Arts (Hons) Political Science
- Bachelors of Arts (Hons) History
- Bachelors of Arts (Hons) Economics
- Bachelors of Arts (Hons) English
- Bachelors of Arts (Hons) Hindi
- Bachelors of Social Work
- Master of Business Administration (Management Studies)

Agenda 03.- Discussion for extension of Course Duration of some courses of Certificate & Diploma as per market demand and in reference to other universities.

Certificate Courses: -

- Certificate in Legal Awareness (From 6 months to 12 months)
- Certificate in Media Management (From 6 months to 12 months)
- Certificate in Mass Communication (From 6 months to 12 months)
- Certificate in Rural Development (From 6 months to 12 months)
- Certificate in E-Commerce (From 6 months to 12 months)

Resolution 03.- The matter relating to extension of course duration of the following Certificate and Diploma Courses as per the market demand and in reference to other universities was



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discussed in detail and it was resolved that the proposal for extension of course duration in the proposed courses be approved.

Certificate Courses: -

- Certificate in Legal Awareness (From 6 months to 12 months)
- Certificate in Media Management (From 6 months to 12 months)
- Certificate in Mass Communication (From 6 months to 12 months)
- Certificate in Rural Development (From 6 months to 12 months)
- Certificate in E-Commerce (From 6 months to 12 months)

Agenda 04.- Discussion for reduction of Course Duration of some courses of P.G. Diploma as per market demand and in reference to other universities.

- Post Graduation Diploma in Computer Application (18 months to 12 months)
- Post Graduate Diploma in Rural Development (18 months to 12 months)
- Post Graduate Diploma in Management (18 months to 12 months)
- Post Graduate Diploma in HR (18 months to 12 months)
- Post Graduate Diploma in IT (18 months to 12 months)

Resolution 04.- The matter relating to reduction of course duration in the following P.G. Diploma courses as per market demand and in reference the other universities was discussed in detail and it was resolved that in view of market demand and in reference of course duration in other universities the proposal for reduction in course duration in the said P.G. Diploma courses be approved.

- Post Graduation Diploma in Computer Application (18 months to 12 months)
- Post Graduate Diploma in Rural Development (18 months to 12 months)
- Post Graduate Diploma in Management (18 months to 12 months)
- Post Graduate Diploma in HR (18 months to 12 months)
- Post Graduate Diploma in IT (18 months to 12 months)

Agenda 05.- Discussion for conduct of Online Exam in Few Courses (approved by the CIQA Committee).

- Diploma in First Aid Specialist
- Diploma in Computer Application
- Diploma in Health and Sanitary Inspector
- Diploma in Amanat and Surveying
- Diploma in Banking and Insurance
- Diploma in Rural Management
- Diploma in Nursery Teacher Training
- Diploma in Naturopathy
- Diploma in Yoga
- Post Graduate Diploma in Computer Application
- Post Graduate Diploma in Rural Development
- Post Graduate Diploma in Management
- Post Graduate Diploma in Human Resource

Resolution 05.- The matter relating to conduct the examination of students of the following courses (approved by the CIQA Committee) in Online mode was discussed in detail and it was decided that examination of students of the said courses be conducted in online mode (based on MCQ pattern) in the Authorised Examination Centres only.



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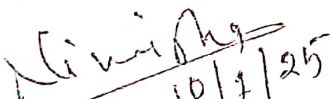
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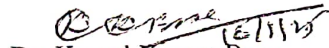
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- Diploma in Computer Application
- Diploma in Health and Sanitary Inspector
- Diploma in Amanat and Surveying
- Diploma in Banking and Insurance
- Diploma in Rural Management
- Diploma in Nursery Teacher Training
- Diploma in Naturopathy
- Diploma in Yoga
- Post Graduate Diploma in Computer Application
- Post Graduate Diploma in Rural Development
- Post Graduate Diploma in Management
- Post Graduate Diploma in Human Resource

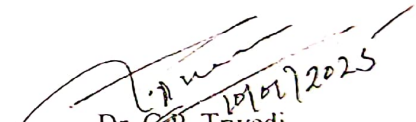
Agenda 06.- Name of ~~B.~~Voc. (logistics) shall be renamed to ~~B.~~Voc. L


Resolution 06.- In view of market demand and benefit of students, proposal to rename the ~~B.~~Voc. L
(Logistics) to ~~B.~~Voc. was approved by the CIQA Committee. D.

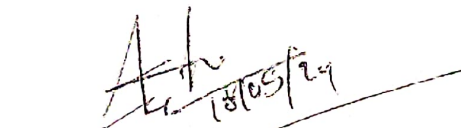
The meeting was concluded with Vote of thanks by the Registrar.



Dr. Nimisha Sinha
Member

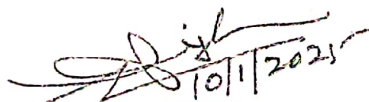

Dr. Kamal Kumar Bose
Member

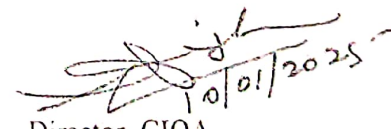

Dr. G.P. Trivedi
Member

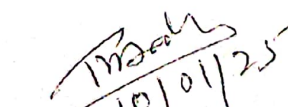

Dr. Rajeev Ranjan Sharma
External Member


Dr. Shashi Kumar Gupta
External Member


Finance Officer, JSOU
Member


Registrar, JSOU
Member


Director, CIQA
JSOU,
Member Secretary


Vice-Chancellor, JSOU
Chairperson

Proceedings of 04th Meeting of the Academic Council,

Dated- 03.03.2025


1. At the outset Registrar of the Jharkhand State Open University, Ranchi welcomed the Vice-Chancellor and Hon'ble members of Academic Council of the Jharkhand State Open University, Ranchi.
2. Thereafter, Registrar of the University read over Proceedings of 3rd meeting of the Academic Council, dated- 10.06.2024 before the committee and after being satisfied with the same, members of the Academic Council unanimously confirmed Proceedings of meeting of the Academic Council, dated- 10.06.2024.
3. Information regarding academic activities of the JSOU since third meeting of the Academic Council.

Registrar of the University apprised with academic activities of the JSOU since third meeting of the Academic Council held on 10.06.2024 and placed outcome of the Expert Committee Interface meeting held with Officials of the JSOU.

After going through report of the Expert Committee, UGC, DEB, New Delhi members of the Academic Council expressed their happiness that the University got permission to conduct at least three Degree Courses, namely- 1) Bachelor of Commerce – 03 years, 2) Bachelor of Science, Hons (Information Technology) – 03 years and 3) Bachelor of Computer Applications (Computer Applications) – 03 years in addition to the already recognized two courses i.e. B.B.A. – 03 years and M.Com. – 02 years and suggested to comply with all the queries to obtain permission from UGC DEB to Conduct rest proposed programmes.

4. Approval of revised PPR and SLM for submission in DEB, UGC January 2025-2026 Academic Session as per the comments received from the DEB, UGC-

- Bachelor of Arts (Hons) Political Science
- Bachelor of Arts (Hons) History
- Bachelor of Arts (Hons) Economics
- Bachelor of Arts (Hons) English


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- Bachelor of Arts (Hons) Hindi
- Bachelor of Social Works
- Master of Business Administration (Management Studies)

Registrar of the University informed the Council that PPR and SLM for the aforesaid programmes for the Academic Session January, 2025-2026 has been prepared in accordance with the comments received from the DEB, UGC and placed the same before the Academic Council for consideration and approval.

Members of the Academic Council thoroughly observed PPR of all the above programmes and checked the SLM as well and discussed the matter at length.

They also checked appropriateness of contents of the SLM to be conducted in Open and Distance Learning (ODL) to acquire specific skills and confidence by the students.

After being satisfied with the SLM members of the Academic Council approved the same with the suggestions that Hindi/TRL Languages be also included in M.I.L. in addition to English in Semester-II of all the programmes.

5. Proposal for extension of Course Duration of some courses of Certificate & Diploma as per market demand and in reference to other universities.

Certificate Courses: -

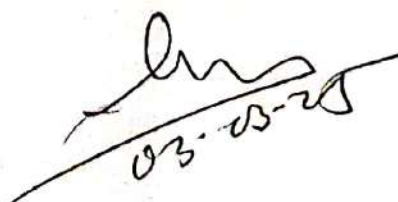
- Certificate in Legal Awareness (From 6 months to 12 months)
- Certificate in Media Management (From 6 months to 12 months)
- Certificate in Mass Communication (From 6 months to 12 months)
- Certificate in Rural Development (From 6 months to 12 months)
- Certificate in E-Commerce (From 6 months to 12 months)

Registrar of the University informed members of the Academic Council that extension of course duration of the following Certificate Courses is urgently required as per demand of the market and in reference to other universities and placed the proposal for extension of duration of the following Certificate courses for the benefit of students of the JSOU, Ranchi-

- Certificate in Legal Awareness (From 6 months to 12 months)
- Certificate in Media Management (From 6 months to 12 months)


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- Certificate in Mass Communication (From 6 months to 12 months)
- Certificate in Rural Development (From 6 months to 12 months)
- Certificate in E-Commerce (From 6 months to 12 months)

The matter for extension of duration of the aforesaid Certificate Courses from 06 months to 12 months was discussed at length and keeping in view of course duration of other State Universities and as per the market demand members of the council agreed with the proposal and resolved that proposal for extension of duration of above-mentioned Certificate courses be approved.

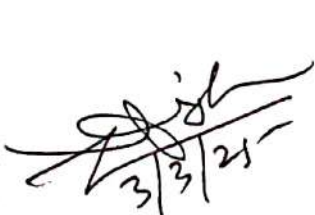
6. Proposal for reduction of Course Duration of some courses of P.G. Diploma as per market demand and in reference to other universities.

- Post Graduation Diploma in Computer Application (18 months to 12 months)
- Post Graduate Diploma in Rural Development (18 months to 12 months)
- Post Graduate Diploma in Management (18 months to 12 months)
- Post Graduate Diploma in HR (18 months to 12 months)
- Post Graduate Diploma in IT (18 months to 12 months)

Registrar of the University informed members of the Academic Council that reduction of course duration of the following P.G. Diploma Courses is urgently required as per the Market demand and in reference to other Universities for the benefit of students of the JSOU placed the matter before the council for consideration and approval –

- Post Graduation Diploma in Computer Application (18 months to 12 months)
- Post Graduate Diploma in Rural Development (18 months to 12 months)
- Post Graduate Diploma in Management (18 months to 12 months)
- Post Graduate Diploma in HR (18 months to 12 months)
- Post Graduate Diploma in IT (18 months to 12 months)

The matter for reduction of course duration of the above-mentioned P.G. Diploma courses from 18 months to 12 months was discussed at length and keeping in view of course duration of other universities and as per the market demand members of the council agreed with the proposal and resolved that proposal for reduction of course duration of above 5 (five) P.G. Diploma courses from 18 months to 12 months be approved.


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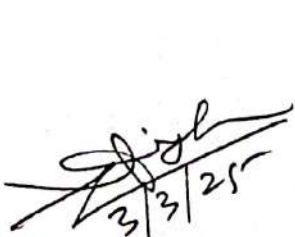
7. Provision of Online Examination of few courses.

Proposal for provision of Online Examination of the following Diploma and P.G. Diploma Courses was placed before the Council for consideration and approval -

- Diploma in First Aid Specialist
- Diploma in Computer Application
- Diploma in Health and Sanitary Inspector
- Diploma in Amanat and Surveying
- Diploma in Banking and Insurance
- Diploma in Rural Management
- Diploma in Nursery Teacher Training
- Diploma in Naturopathy
- Diploma in Yoga
- Post Graduate Diploma in Computer Application
- Post Graduate Diploma in Rural Development
- Post Graduate Diploma in Management
- Post Graduate Diploma in Human Resource

Registrar of the University informed members of the Academic Council that as per the Public Notice issued by the Secretary, U.G.C., New Delhi vide F. No.- 3.5/2022(DEB-III) Dated 02 September, 2022, the Regulation 22 of the UGC (Open and Distance Learning Programmes and Online Programmes) Regulation, 2020 stipulates as under -

“Equivalence of qualification acquired through Conventional or Open and Distance Learning and Online modes.- Degrees at undergraduate and postgraduate level in conformity with UGC notification on Specification of Degrees, 2014 and Post graduate diplomas awarded through Open and Distance Learning mode and/or Online mode by Higher Educational Institutions, recognized by the Commission under these regulations, shall be treated as equivalent to the corresponding awards of the Degrees at undergraduate and postgraduate level and post graduate diplomas offered through conventional mode.” and requested members of the Council for consideration and approval of the proposal for provision of Online Examination of Students of the following Diploma and P.G. Diploma Courses.


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The matter was discussed in detail and in the light of the Public Notice issued by the Secretary, U.G.C., New Delhi they agreed with the proposal for provision of Online Examination in the aforesaid Diploma and P.G. Diploma Courses.

8. Any other matter with permission of the Chair.

Rename of D.Voc. (Logistics) to D.Voc.

Registrar of the university informed members of the Council that the JSOU is conducting D.Voc. (Logistic) Course for the purpose of skill development of students of the State of Jharkhand.

As per the UGC guidelines the said course is to provide judicious mix of skills relating to a profession and appropriate content of General education and to ensure that the student have adequate knowledge and skills, so that they are work ready at each exit point of the programme.

The present course, D.Voc. (Logistics) is particularized in one filed and this is not at par with the market demand. As such the proposal for rename of D.Voc. (Logistics) to D.Voc. has been placed for consideration and approval.

Considering the fact and its utility members of the Academic Council agreed with the proposal and resolved that D.Voc. (Logistics) course be renamed as D.Voc.

The Meeting was over with Vote of Thanks.



Prof. Mithilesh Kumar Singh
Vinoba Bhawe University,
Hazaribagh

Mr. Jiren Xavier Topno
Head Tribal Identity,
Tata Steel Foundation,
Jamshedpur, Jharkhand



Registrar
Jharkhand State Open University,
Ranchi



Vice-Chancellor
Jharkhand State Open University,
Ranchi

Proceedings of 05th Meeting of the Executive Council,

dated- 26.03.2025

First of all, Hon'ble Vice-Chancellor, Prof. (Dr.) Tribeni Nath Sahu, Chairman of the Executive Council welcomed members of the Executive Council for their presence in the meeting.

Thereafter proceedings of the meeting was initiated.

Sl. No.	Agenda	Memo	Decision
1.	Confirmation of proceedings of last meeting of the Executive Council, dated- 19.07.2024	Registrar of the University read over the proceedings of last meeting of the Executive Council dated- 19.07.2024, and requested to confirm the same.	Members approved the minutes of 04 th Executive Council unanimously.
2.	Approval of the Action Taken Report as per the decision taken in the last meeting of the Executive Council, dated- 19.07.2024	Action Taken Report in compliance of decision of the Executive Council in its meeting, dated- 19.07.2024 has been prepared and is being placed before the Executive Council for consideration and approval.	The Action Taken on minutes of the 04 th Executive Council meeting presented was appraised with the members of Executive Council. They expressed their satisfaction that Jharkhand State Open University is sincerely implementing decisions of the Executive Council.
3.	Approval of the decision taken by the Centre of Internal Quality Assurance (CIQA) Committee, Jharkhand State Open University, Ranchi in its meeting held on 10.01.2025	Registrar of the University read over the proceedings of meeting of the Centre for Internal Quality Assurance (CIQA) Committee of the Jharkhand State Open University, Ranchi, dated- 10.01.2025 is being placed before the Executive Council for consideration and approval.	The Registrar informed the Executive Council that the 03 rd CIQA meeting was held on 10/01/2025. Proceeding of CIQA was noted by the Executive Council and approved the same for submission to the UGC, DEB, New Delhi.
4.	Approval of the decisions taken by the Finance Committee in its meeting held on 15.07.2024 and 17.01.2025.	Proposal for approval of decisions of Finance Committee of the Jharkhand State Open University, Ranchi in its meeting, dated- 15.07.2024 and 17.01.2025 are being placed before the Executive Council for consideration and approval.	The Registrar informed the Executive Council that 06 th and 07 th meeting of the Finance Committee meeting was held on 15/07/2024 and 17/01/2025. Executive Council noted the decisions of the Finance Committee and approved the same.
5.	Approval of the decision taken by the Academic Council in its meeting held on 03.03.2025.	Proceedings of meeting of the Academic Council of the Jharkhand State Open University, Ranchi, dated- 03.03.2025 for approval of the following proposals is being placed before the Executive Council for consideration and approval – A) Revised PPR and SLM for submission in DEB, UGC January 2025-2026 Academic Session as per the comments received from the DEB, UGC –	The Registrar, Jharkhand State Open University informed members of the Executive Council about the decisions taken by the Academic Council in its 04 th Meeting held on 03.03.2025.

Jagashree Shahela
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		<ul style="list-style-type: none"> • Bachelor of Arts (Hons) Political Science • Bachelor of Arts (Hons) History • Bachelor of Arts (Hons) Economics • Bachelor of Arts (Hons) English • Bachelor of Arts (Hons) Hindi • Bachelor of Social Works • Master of Business Administration (Management Studies) <p>B) For Extension of Course Duration of some Certificate Courses -</p> <ul style="list-style-type: none"> • Certificate in Legal Awareness (From 6 months to 12 months) • Certificate in Media Management (From 6 months to 12 months) • Certificate in Mass Communication (From 6 months to 12 months) • Certificate in Rural Development (From 6 months to 12 months) • Certificate in E-Commerce (From 6 months to 12 months) <p>C) For Reduction of Course Duration of some P.G. Diploma Courses -</p> <ul style="list-style-type: none"> • Post Graduation Diploma in Computer Application (18 months to 12 months) • Post Graduate Diploma in Rural Development (18 months to 12 months) • Post Graduate Diploma in Management (18 months to 12 months) • Post Graduate Diploma in HR (18 months to 12 months) • Post Graduate Diploma in IT (18 months to 12 months) <p>D) For provision of Online Examination of the following Diploma and P.G. Diploma Courses -</p> <ul style="list-style-type: none"> • Diploma in First Aid Specialist • Diploma in Computer Application • Diploma in Health and Sanitary Inspector • Diploma in Amanat and Surveying • Diploma in Banking and Insurance • Diploma in Rural Management • Diploma in Nursery Teacher Training • Diploma in Naturopathy • Diploma in Yoga • Post Graduate Diploma in Computer Application • Post Graduate Diploma in Rural Development • Post Graduate Diploma in Management • Post Graduate Diploma in Human Resource 	<p>The matter was discussed at length and it was decided that the decisions taken by the Academic Council in its meeting, dated- 03.03.2025 be approved.</p>
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Sayashree Saldar
26.03.2025

Mr. L. S. Saldar
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		E) For rename of D.Voc. (Logistic) to D.Voc.	
6.	Post-Facto approval of the Tender Committee constituted/re-constituted vide Memo No.- JSOU/R/2022/213 dated- 06.12.2022, JSOU/R/2023/90 dated- 14.02.2023, JSOU/R/2024/294 dated- 12.09.2024 and JSOU/R(TC-01)/2024/424 dated- 13.12.21024.	<p>The university has constituted/re-constituted Tender Committee for the purpose of proper execution of different works of the university as per its requirements like- Purchasing of Furnitures & Fixtures, Installation of Own Website, Digital E-library, Content Development of Study/Course materials and courses of studies for different Certificate, Diploma, P.G. Diploma, Under Graduate and Post Graduate courses for students of the JSOU and supply of books etc. vide Notification Memo No.- JSOU/R/2022/213 dated- 06.12.2022, JSOU/R/2023/90 dated- 14.02.2023, JSOU/R/2024/294 dated- 12.09.2024 and JSOU/R(TC-01)/2024/424 dated- 13.12.2024.</p> <p>All purchasing and execution of other necessary works are being done as per decision of the Tender Committee of the University. Hence, the proposal for post facto approval on Constitution/Re-Constitution of Tender Committee of the JSOU, Ranchi is being placed before the Executive Council for consideration.</p>	<p>The Registrar, JSOU informed the members of the Executive Council regarding constitution and re-constitution of Tender Committee to fulfil the needs of the University and requested to grant post-facto approval on the same.</p> <p>Proposal for post-facto approval on Constitution and Re-Constitution of Tender Committee of the JSOU, Ranchi was approved by members of the Executive Council with the suggestion that some persons having Commerce and Mathematics background be added in the Tender Committee for better assessments of Tender Papers.</p>
8.	Appraisal Report: Initiation of Recruitment of Teachers and Non-Teaching Staff at JSOU in the light of decision of the Executive Council in its meeting, dated- 19.07.2024.	<p>As per decision of the Executive Council in its meeting, dated- 19.07.2024 (vide resolution no.- 09), process for recruitment of Teaching and Non-Teaching Staff against the posts sanctioned by the Higher and Technical Education Department, Government of Jharkhand vide Letter No.- 2556 dated- 21.12.2023 has been initiated after following due process</p> <p>In this connection the university selected competent agency to conduct online examination for recruitment of Non-Teaching Staff after following due process. Selected agency conducted online examination on 27.02.2025, 28.02.2025, 01.03.2025 and 04.03.2025 successfully.</p> <p>Further, process for selection of competent agency for the purpose of recruitment of Teachers is under process.</p>	<p>Appraisal Report of initiation of Recruitment of Teachers and Non-Teaching Staffs at JSOU was presented by the Registrar, JSOU before the members of Executive Council.</p> <p>Further, Hon'ble Vice-Chancellor, JSOU elaborated that JSOU has adopted the policy that 05 times of the result against the posts for which skill test is required and 03 times candidates against post is to be selected for document verification.</p> <p>Members of the Executive Council satisfied with the process of selection of Competent Agency for recruitment of staffs and Examination conducted by the agency.</p> <p>Members of the Executive Council satisfied with process initiated by the JSOU for selection of competent agency for recruitment of teachers</p>

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26.03.2025

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			and suggested to complete the same as per norms.
9.	Any other matter with permission of the Chair.	<p>1. Appraisal report regarding present status of PUC programme to be started in the JSOU, Ranchi</p> <p>2. Appraisal regarding proposal sent to the Secretary, HTE Dept., Govt. of Jharkhand for amendment in Sub-Section (2) of Section-36 of the JSOU Act, 2021.</p>	<p>With permission of the Chair, Registrar of the University informed members of the Executive Council regarding present status of PUC programme to be started in the JSOU. He informed that in the light of decision of the Executive Council in its meeting held on 19.07.2024, the University applied for membership of COBSE for the said purpose. The COBSE requested the Director, HTE Dept., Govt. of Jharkhand to give consent on the matter.</p> <p>The Director, HTE Dept., Govt. of Jharkhand rejected to give his consent on the matter.</p> <p>Members of the Executive Council suggested to re-apply with more references, like- Nalanda Open University, Bihar offering PUC.</p> <p>Registrar of the University informed the Executive Council that the Director, HTE Dept., Govt. of Jharkhand rejected proposal of the JSOU for amendment in Sub-Section (2) of Section-36 of the JSOU Act, 2021.</p> <p>Members of the Executive Council suggest to send proposal to the HTE Dept., Govt. of Jharkhand for increasing the amount of Seed Money for next 05 (five) years.</p>

Jayashree Shahdeo.

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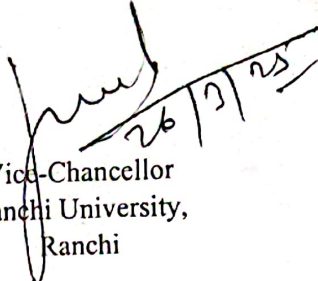
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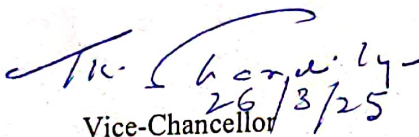
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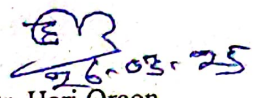
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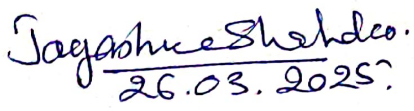
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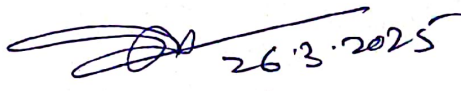
The meeting ended with Vote of thanks by the Vice-Chancellor.


Vice-Chancellor
Ranchi University,
Ranchi

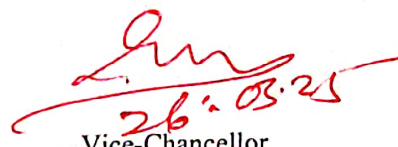

Vice-Chancellor
Dr. Shyama Prasad Mukherjee
University,


Dr. Hari Oraon
Coordinator
University Department of T.R.L.
Ranchi University,
Ranchi


Dr. Jayshree Shahdeo
Retd. Associate Professor
University Department of Geography
Ranchi University, Ranchi


Prof (Dr.) S.G. Abbas
Former University Professor and
Chief Scientist of Faculty of
Forestry, Birsa Agriculture
University, Ranchi.


Registrar
Jharkhand State Open University,
Ranchi


Vice-Chancellor
Jharkhand State Open University,
Ranchi